

PAYMENT RULES – HTA COMPETITION GROUPS

This is a translation of the Finnish language document Maksusäännöt – HTAn kilparyhmät. In case of controversies between the Finnish and English version of the Payment rules, the Finnish language version prevails.

Financial and operating period, skater registration and general rules

The financial period of the Helsinki Figure Skating Academy (the Club) is the calendar year, i.e. 1.1.–31.12.

The operating period of the competition groups is 1.5.–30.4.

Skaters register via the Hoika software. By registering to a competition group, the skater

- accepts the Club's rules, including these payment rules
- agrees to pay the fees mentioned below
- accepts the competition and disciplinary rules of the Finnish Figure Skating Association (STLL)
- agrees to comply with the STLL's code of ethics and anti-doping rules

When a skater registers for a competition group, the registration is valid until further notice. The registration can be terminated by following the procedure and notice period set out in the "Stopping Skating" section.

Content of fees

Season and membership fees cover the costs of the Club's ice and off-ice training facilities, the salaries of permanent and hourly employees (coaches) including social security payments, the costs of coaching equipment and supplies, the salary costs of coaches' competition trips, and administrative costs for the entire season. Changes to training schedules due to exceptional schedules do not affect the amount of the season fee.

The amount of the season fee is determined for each operating season and is announced separately.

Fees and invoicing

The Club invoices skaters the following fees based on registration, usually monthly:

- season fee for the operating period from 1.5.-30.4., divided into eleven (11) monthly installments
- membership fee, for the operating period. Each skater is a member of the Club and the membership fee is invoiced once a year.

- competition fees for the competitions in which the skater participates. Competition fees are reviewed each operating period. Competition fees are invoiced separately (not in connection with the season fee).
- fees for intensive weeks included in the training program, if the Club organizes such
- fees for optional training camps (a separate payment rule is drawn up for each camp, applicable to the camp in question).
- test fees, for tests according to the STLL test system in accordance with the STLL price list.

Invoices are sent by email and must be paid by the due date using the invoice reference number. A reminder fee of €5 may be charged from the due date for payment reminders.

The Club may request an advance payment of a season or other invoice from a skater for a justified reason.

The Board may also decide on additional season fee installments to secure the Club's operations.

Payment arrangement, skating ban and collection

The Club's operations are largely financed by the skaters' season and membership fees, and their timely payment is essential to ensure the quality of coaching and continuity of operations.

In the event of payment problems, please contact the Club Treasurer, email: talous@taitoluisteluakatemia.fi immediately and agree on a payment arrangement.

If a skater has (despite payment reminders) more than two (2) overdue season fee installments, he or she cannot participate in Club practices and cannot be entered into competitions (skating ban). The skating ban is valid until all overdue season fee installments or other Club invoices have been paid or a payment arrangement has been agreed in writing with the Club and has been adhered to. The Club's Treasurer will notify you of the skating ban and its end.

Overdue invoices are transferred to a collection agency. Our partner in collection matters is Intrum.

Sibling discounts

The Club grants a discount on the season fee for a sibling skating with the Club, which is 10% for the first sibling, 15% for the second and 25% for the following siblings. The discount is calculated on the lower fee or fees.

Sick leave, partial training ban and payment refunds

By registering for the season, the skater commits to paying the season fees for the entire season.

Absences other than sick leave are not refunded, such as holidays, trips, other absences chosen by the skater, confirmation and similar camps, schedule overlaps e.g. due to another hobby.

Refunds are granted for sick leave against a medical certificate. The medical certificate must indicate the start and end date of the training ban and must be submitted without delay to the Club Treasurer, talous@taitoluisteluakatemia.fi

A refund is granted for an absence lasting more than 14 days, so that during the first 30 days the refund is 50% of the season fee and for the following days 100% until the end of the absence. No refund is granted for payments made during the notice period.

Situations in which a skater, for example, returns to training after an injury (partial training ban; jumping ban, training within the limits allowed by pain or similar) are handled on a case-by-case basis. The Board may grant a partial or full exemption for a justified reason.

For a longer-term absence due to reasons other than illness or injury, an exemption or partial exemption from the season fee can be applied for from the Board. The Board may grant a partial or full exemption for a justified reason.

Skating passes (licenses) and insurance

A skater must have a valid STLL skating pass (license) and sports insurance, which also covers accidents and injuries that occur in competitive sports. When traveling abroad, skaters must have valid travel insurance or a European health insurance card.

The skating pass period is 1.5. - 30.4. [Skating Licenses for the season 2024-2025 - Finnish Figure Skating Association](#)

Choreography fees and competition music

The skater pays the choreography fees; the costs related to the creation of choreography and competition music are paid separately.

Club transfer in Hoika

Skaters changing clubs must have fulfilled commitments to the old club before being cleared to move to a new club.

Clearance ensures that the family/skater has fulfilled all their obligations (including payments) towards the old club before joining the new club.

The skater/family submits a club transfer request in Hoika, where both clubs can approve it. A club transfer request is valid for 30 days at a time.

Stopping skating

A skater may terminate their registration in writing with two (2) months' notice, with the notice period starting at the end of the month of notice. Any fees already paid will not be refunded.

Notice of termination must be sent to the Club Treasurer and Board to the following e-mail addresses: talous@taitoluisteluakatemia.fi and hallitus@taitoluisteluakatemia.fi

The Club's right to make changes, contact information

The Club reserves the right to make changes to the rules described in this document during the season.

Club contact information: hallitus@taitoluisteluakatemia.fi

Matters related to payments and invoicing: talous@taitoluisteluakatemia.fi